

CPCRN Steering Committee Meeting Minutes

December 7, 2020

3:00 - 4:00 PM ET

Roll Call:

Colorado SPH: *Betsy Risendal, Emily Bilenduke*

Emory: *Cam Escoffery, Christine Agnone*

NYU-CUNY: *Chau Trinh-Shevrin, Simona Kwon, Victoria Foster, Julie Kranick, Perla Chebli*

Arizona: *Cyndi Thomson, Maia Ingram, Rosi Vogel*

Iowa: *Natoshia Askelson, Heidi Haines*

UNC: *Alison Brenner, Catherine Rohweder, Mary Wangen, Lindsay Stradtman*

USC: *James Hébert, Sue Heiney, Sam Noblet, Jan Eberth*

Washington: *Linda Ko, Thuy Vu, Christine Kava*

CDC – Arica White, Sue Sabatino, Mary White

NCI –

Coordinating Center – *Stephanie Wheeler, Becky Lee, Rebecca Williams, Alexa Young*

Affiliates: *Prajakta Adsul*

All documents from this meeting are located in the CPCRN Steering Committee Google Drive folder ([link](#)).

Agenda Item and Presenter	Comments, Notes, and Discussions	Decisions and Action Items
Check-In and Coordinating Center Updates	<p>-Becky took down names from Zoom attendance list and chat for roll call</p> <p>-Center/Workgroup Progress Reports</p> <ul style="list-style-type: none"> • Due: Tuesday, December 15th <p>-Annual Meeting Registration</p> <ul style="list-style-type: none"> • Will open on Friday, December 11th <p>-Input on CPCRN poster template</p> <ul style="list-style-type: none"> • Coordinating Center has been working on a template for CPCRN posters • Other resources available under the Member Resources section of the CPCRN website • If the template is not available by the time members intend to present a Network-related presentation, they should plan on including the CPCRN logo, as well as the PRC logo and funding attribution statement <p>-CDC Funding Announcement: (RFA-DP-21-003): Reducing Inequities in Cancer Outcomes through</p>	<p>-Progress reported-related questions and concerns may be directed to Rebecca Williams</p>

<p>Check-In and Coordinating Center Updates – <i>Continued</i></p>	<p><u>Community-Based Interventions on Social Determinants of Health</u></p> <ul style="list-style-type: none"> • Posted: Dec 2, 2020 • Due: Feb 10, 2021 by 5:00 PM ET 	
<p>Virtual Annual Meeting Plans</p>	<p>-The CPCRN5 Year 2 Virtual Annual Meeting will be held January 21-22, 2021</p> <ul style="list-style-type: none"> • Day 1: 11AM – 3:30PM EST • Day 2: 12 – 3:30PM EST <p>-The full draft agenda is available <u>here</u></p> <p>-Questions/Comments:</p> <ul style="list-style-type: none"> • [Rohweder]: <i>Are members able to volunteer collaborative products that we want to discuss [at the meeting], like our Cancer Screening Change Package?</i> <ul style="list-style-type: none"> ○ Yes. We want this to be more conversational and create opportunities for sessions like this and others where members can sign-up for breakout rooms around certain topics. • [Kava]: <i>Will each Workgroup be presenting to everyone, or just meeting as a group?</i> <ul style="list-style-type: none"> ○ The former. It would be helpful for everyone attending to have an update about what Workgroups are currently working on. • [Risendal]: <i>We had thoughts about the order of things. We thought it would be nice to have the Health Equity talk first to set the stage for some of the later conversations. We also like the idea of breaking apart Workgroup presentations across the two days.</i> 	<p>-The Coordinating Center will send out an email to gauge interest in adding a focused discussion on collaborating on upcoming funding opportunities (i.e. the CDC RFA)</p> <p>-Members are encouraged to share ideas for potential session topics with the Coordinating Center</p>
<p>Health Equity Discussion – <i>Continued</i></p>	<p>-The Health Equity & SDOH Interest Group met last week and recapped what had been accomplished in the previous year. Also allowed members from other Workgroups–Scholars, Survivorship, Rural Cancer, iCollab, Health Behaviors–to share what work they had been doing that overlapped with health equity, racial equity, and SDOH</p> <ul style="list-style-type: none"> • Workgroups are thinking about these topics in different ways, but most work is not concretely focused on this • They are looking toward this Interest Group to give some sort of direction that would inform their work, and it may manifest in different ways. 	<p>-Chau and Prajakta will develop and disseminate the Health Equity survey in the coming weeks</p> <p>-Members are encouraged to share case study examples in advance of the Annual Meeting for inclusion in the principles of health equity discussion</p>

<p>Health Equity Discussion – <i>Continued</i></p>	<p>-Would like to conduct a survey before the Annual Meeting to ensure consensus across all Centers and Workgroups about how health equity is being integrated into members' work, or <i>could</i> be</p> <ul style="list-style-type: none"> • Will use survey responses to inform the selection and refinement of health equity principles that resonate best with individuals in the Network, and will present and discuss at the Annual Meeting <p>-Each Workgroup presentation will be asked to include a single slide on how they have, or intend to integrate equity into their work</p>	
<p>Federal Agency Partners' Corner</p>	<p>-CDC: <i>Nothing to report.</i></p> <p>-NCI: <i>Nothing to report.</i></p>	
<p>Other</p>	<p>-January Steering Committee call will be PI-only.</p>	