

CPCRN Steering Committee Meeting Minutes

November 2, 2020

3:00 - 4:00 PM ET

Roll Call:

Colorado SPH – *Betsy Risendal, Emily Bilenduke*

Emory – *Cam Escoffery, Christine Agnone*

New York University-CUNY – *Chau Trinh-Shevrin, Simona Kwon, Victoria Foster, Julie Kranick, Perla Chebli*

U. Arizona – *Cyndi Thomson, Maia Ingram*

U. Iowa – *Natoshia Askelson, Heidi Haines*

UNC-Chapel Hill – *Alison Brenner, Jennifer Leeman, Catherine Rohweder*

U. South Carolina – *Daniela Friedman, James Hébert, Sue Heiney, Sam Noblet, Jan Eberth*

U. Washington – *Linda Ko, Thuy Vu, Christine Kava*

CDC – *Arica White, Sue Sabatino, Mary White*

NCI – *David Chambers, Cindy Vinson*

UNC Coordinating Center – *Stephanie Wheeler, Becky Lee, Rebecca Williams, Alexa Young*

Affiliates – *Sarah Birken, Prajakta Adsul*

All documents from this meeting are located in the CPCRN Steering Committee Google Drive folder ([link](#)).

Agenda Item and Presenter	Comments, Notes, and Discussions	Decisions and Action Items
Check-In	-Becky took down names from Zoom attendance list and chat for roll call	
Coordinating Center Updates	-CPCRN Progress Reporting Q&A Session [<i>Wheeler</i>] <ul style="list-style-type: none"> • Will be held on Tuesday, November 10th at 3 PM ET • PDs, Workgroup leads, and even PIs are welcome to attend – anyone with interest in how progress reporting is carried out -Communications Update [<i>Wheeler</i>] <ul style="list-style-type: none"> • The Fall 2020 Edition of the CPCRN Newsletter -Virtual Annual Meeting Planning [<i>Lee</i>]	-Contact Williams with any questions or concerns with progress reporting -Send Young any additional news items for inclusion in the Fall 2020 CPCRN Newsletter -Contact Becky with any important dates on spring academic calendars that may

<p>Coordinating Center Updates – <i>Continued</i></p>	<ul style="list-style-type: none"> • 62 individuals have responded to the Qualtrics survey <p>-Meeting Preferences:</p> <ul style="list-style-type: none"> • Meeting Goals: (1) building relationships; (2) develop new initiatives, ideas, and directions for the Network • Topics: (1) advancing cancer health equity through CPCRn; (2) understanding the landscape of CPCRn research and figuring out how to contribute (more for affiliates and new members) <ul style="list-style-type: none"> ○ Considering an optional orientation session for individuals who aren't as familiar with the Network or others' center-specific projects • Format: 4-5 hours total; preference for either two shorter sessions on consecutive days or one meeting session all afternoon with periodic breaks • Dates: Preferred months: January and February; Preferred days: W/Th/Fri <p>-Questions/Comments:</p> <ul style="list-style-type: none"> • [Risendal]: <i>Breaks should be longer than they would otherwise be in in-person meetings</i> • [Wheeler]: <i>Bearing in mind west coast and other time zones, the meeting wouldn't start meeting until midday or later</i> 	<p>interfere with meeting dates in January and February</p>
<p>Affiliate Member Applications</p>	<p>-Dr. Heather Brandt, St. Jude Children's Hospital</p> <ul style="list-style-type: none"> • Sponsor(s): <i>Daniela Friedman</i> • Applicant Info: <i>Been a CPCRn member at USC for multiple funding cycles; worked very closely with the Rural Cancer Workgroup, among others; transitioned to lead the HPV efforts at St. Jude, as well co-leading their community engagement work; all of the work that she does is heavily focused on cancer prevention and control and imp sci</i> • Affiliate Status: APPROVED 	<p>-?</p>

<p>Affiliate Member Applications – <i>Continued</i></p>	<p>-Dr. Hannah Arem, Medstar Health Research Institute</p> <ul style="list-style-type: none"> • Sponsor(s): <i>Stephanie Wheeler</i> • Applicant Info: <i>Conducts cancer-related research and implementation science in the areas of lifestyle and survivorship; very interested in the iCollab Workgroup, as well as the Survivorship and possibly Health Behaviors Workgroup; previously a fellow at NCI and has continued to advance her own thinking in imp sci</i> • Affiliate Status: APPROVED 	
<p>Local Project Presentation</p>	<p><u>Community Engagement and Hereditary Cancer: Identifying Priorities for Action in Colorado Communities</u></p> <ul style="list-style-type: none"> • Presented by Dr. Risendal, PI of Colorado School of Public Health 	
<p>Workgroup Updates</p>	<p><u>Health Equity and SDOH Interest Group – Update and Discussion</u></p> <ul style="list-style-type: none"> • Led by Drs. Trinh-Shevrin, PI of NYU-CUNY and Adsul, affiliate of University of New Mexico 	
<p>UNC Presentation</p>	<p><u>Cancer Screening Change Package, a Partnership for the CDC and NACDD</u></p> <ul style="list-style-type: none"> • Presented by Dr. Leeman, PI of UNC 	
<p>Federal Agency Partners' Corner</p>	<p>-CDC [A. White]</p> <ul style="list-style-type: none"> • No updates. <p>-NCI [Chambers]</p> <ul style="list-style-type: none"> • There will be a five-part webinar series on the intersection between policy and imp sci <ul style="list-style-type: none"> ○ The recording will be archived for those who cannot attend • A webinar will be held in November to forecast the D&I Meeting 	<p>-Contact Chambers to inquire about attending the webinar series</p>